

**NCSTA Board Meeting
Saturday, August 3, 2019
Meredith College, Raleigh, NC**

Quorum was met.

Members Present:

Carol Moore, Carol Maidon, Mike Tally, Brad Woodard, Mary Ellen Durham, Cliff Hudson, MaryKate Holden, Ann McClung, Brian Whitson, Joette Midgette, Manley Midgette, Evelyn Baldwin, Molly Barlow, Michelle Chadwick, Monique Simmons and Angela Adams, Becky Dunstan.

Members Absent:

Erica Caine, Rebecca Robinson, Meredith Mitchell, Alisa Wickliff, Lori Kahn, Heidi Carlone, Carrie Jones, Carolyn Elliott, Kim Alix

Meeting was called to order at 10:05 am. by President Carol Moore

It was mentioned about recent illnesses in members of the board’s families. A moment of silence was observed.

Agenda approval:

- Kay Swafford’s report and Mary Ellen Durham’s report were moved in the agenda to an earlier time.

Motion: MaryKate Holden motioned to approve the agenda as revised; Carol Maidon seconded. The motion was approved.

Unfinished Business:

Motion: Carol Maidon motioned from the Executive Committee the proposed revision below to our Bylaws to clarify our membership classification and comply with our current practice as stated in Article III Section 2 as noted below. The motion unanimously passed. It will now need to go before the full membership. **Changes are bolded. The words with the strike out will be removed. The words in red will be added.**

Original	Revised	Rational
The membership classifications for the Association are active and student. The active membership of the Association will consist of those persons who are engaged or interested in teaching science and have paid annual membership dues or received free membership. Active membership entitles the holder to full privilege, including the receipt of specified publications approved by the Board of Directors. Any full time undergraduate or graduate student may become a student member by paying annual student membership	The membership classifications for the Association are active and student. The membership classifications for the Association are member, student member, and retired member. The active membership of the Association will consist of those persons who are engaged or interested in teaching science and have paid annual membership dues or received free membership. Active membership entitles the holder to full privilege, including the receipt of specified publications approved by the Board of Directors. Any full time undergraduate or graduate student may become a student member by paying annual student membership dues. Any retired person may become a retired member by paying annual retired membership dues. Such membership	Changes in the Bylaws are needed to comply with our current practice.

dues. Such membership entitles the student to full membership privilege.	entitles the student or retired person to full membership privilege.	
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Treasurer's Report:

- Mary Ellen Durham reported we received \$25,000 from the Burroughs-Wellcome Grant. She thanked Manley Midgett for his work on the grant.
- There was an internal financial review. The Finance Committee reviewed the report. We have multiple accounts: Sun Trust Bank, SECU Accounts, Trust Fund and Credit Cards.
- The Business Manger provided details on our finances and all reimbursements and checks for review. The audit showed we were in good standing. There were no questions, and the clear bookkeeping was noted in the summary of the audit.
- Next year an external audit will be conducted.

Conference Coordinator Report:

- Kay Swofford gave PDI Updates. We have 65 exhibitor spaces; to date 39 are sold. This is right where we need to be at this point.
- We have a NC Bio Network \$1,500 Sponsorship.
- 4 Commercial Sessions have been reserved. Explore Learning and Learn Ed
- The corridor outside the exhibit hall can be used for exhibitor overflow.
- Cliff asked about the corridor exhibit hall pricing.
- Ann McClung mentioned possible safety issues during the night when no one monitors.
- The Registration Booth will be on Level 2.
- There will be free admissions and registrations for B-Wellcome folks
- It was mentioned that the VA and SC conferences are around the same time as our PDI.

Minutes:

Motions:

- **Mary Ellen Durham made a motion to approve the minutes of January 26, 2019; second Carol Maidon. The motion was approved.**
- **Motion for the approval of the April 11th Virtual Board meeting was made by MaryKate Holden; second Cliff Hudson. The motion was approved.**

Business Managers report:

- Joette Midgett stated the B-Wellcome grant was in the budget.
- The NSTA/NCSTA Conference in Charlotte last year garnered \$17,330, and we received 95 memberships at conference.

Social Media Report:

- Carol Moore reported we now have 515 Twitter Followers and 283 Facebook followers - 46 are new.
- Ben Owen resigned his position on the board because of business obligations. Carol Moore and Brian Whitson will help. Be sure to tag @NCSTA with tweets and Facebook posts. There will be a hashtag for the PDI. The SCHED App will push notifications and will feature evaluations of sessions as well.

PDI Report:

- Mike Talley reported on the keynote speakers: Dr. Orin Pilkey and Mary Edna Frazier. There will be a Q&A at end of session.
- Using the SCHED App has the goal to decrease the number of printed programs, Programs will be printed this year, but scaling back will occur next year.
 - We can save on the program on the website.
 - The Math Conference is in their 7th year of using a Sched app, but they did a gradual implementation. They had no program this past year according to Joette.
- Logistics for PDI:
 - Exhibitors--- Evelyn
 - Signs---Molly
 - Local Arrangements---Beverly Lyons
 - Dewey's Bakery 50th year birthday cake in Winston-Salem will be used; Carol Maidon will order.
 - Local schools perform choral arrangements; Bev Lyons will arrange.
 - Directional Signs denoting the Share-A-Thons.
 - Identify local places of interest i.e., restaurants, etc.
 - Hospitality - Kim Alex
 - Carol Maidon is in charge of our activities for our 50th Birthday
 - Both Carol Moore and Mike will share press releases
 - Carol Maidon will request a proclamation from Governor Cooper.
 - Alisa - Awards; Brian Whitson took pictures at Awards Banquet last year; they were shared quickly
 - Angela Adams is in charge of Nominations and Elections
 - Erica Kaine is in charge of Board Lodging
 - Reception is under Cliff Hudson
 - General Sessions - Mike and Manley completed the acceptance and organization of them on July 31st
 - Any communication with the convention center goes through Kay only!!!
 - Provide print-outs in bags at Registration with local restaurants, etc.
 - The Winston-Salem/Forsyth Co. Chamber of Commerce and/or Visitor Bureau is present to help at Benton Convention Center.
 - Press Release will appear in the W-Salem Journal as a one pager; include WFDD and NPR radio stations.
 - Carol Maidon will have photo booth areas established: Have a Neal Armstrong cut out is one photo booth - opportunity given the Walk on the moon 50 yrs. ago; opportunities to take pics 3 different photo sessions. Possibilities include:
 - List of things that happened when the NCSTA organization was founded in 1969;
 - piece of a puzzle in the shape of NC
 - Carol Maidon has an idea about a scavenger hunt with facts about the organization in 4 different versions with different questions to be fair and competitive. **MUST BE PRESENT TO WIN!!** Clues will be in our conference area and within the Exhibit Hall.
 - Maybe there are ways for daily winners and name, cell # and test could be done.
 - NCSTA Booth coverage assignments;
 - Mark Case and Ann McClung will help
 - Registration/Check-In Carolyn Elliot will help

- There will be a forthcoming email sent to the board for Registration Desk sign up for volunteers.
- Brian Whitson mentioned that the Scavenger Hunt could be A Goose Chase will autograde and keep score. He has an updated account, vendors could also be tied in o this as well. They would get clues to share in the Exhibit Hall.
- Share-A-Thons - Becky Dunston to coordinate these with help from board members. There will be a Google Sign Up Sheet forthcoming for those presenting. Greatest need is for Middle School.
- AWARDS will be AFTER the RECEPTION.
- Grant-A-Wish Deadline will be October 11th. Amount to not exceed \$250. Form provided for you to describe the wish as well as indicate a cost. 1 per district across the state will be awarded. Eligibility requirements: register, pay and complete the form.
- PDI Early Bird Registration dates will be announced soon.
- Poster with former Past Presidents will be created by Carol Maidon.
- Awards Ceremony-----Awardees have a reserved table. Slide per nominee. Every award treated in the same manner. 40 awards in 1 hour is the goal. Awards are officially closed.
- One break for Popcorn and Lemonade.
- Reality Check is under Heidi Carlone Carol Maidon noted that Heidi will contact the different universities/colleges that work with pre-service teachers and encourage them to sponsor students to attend the conference and participate in the Share-a-thons. Carol Maidon has contacted Heidi has met with her to explain her job duties.
- Share-A-Thons will have the same format as in Charlotte.
- Presentations In A Box
- Need someone to have 4-5 presentations ready to go in case of no shows for sessions on Thursday and Friday. Maybe ask some of the presenters from Thursday whose sessions were full or well attended to repeat of possible---contact Mike.
- We really need Thursday and Friday AM volunteers for the Registration Desk. 6:30 am til 10:30 am.
- There will be NO session for elementary teachers during the elementary share-a-thon and same for middle and high schools.
- Share-A-Thon Leaders are:
 - Elementary Angela
 - Earth/Enviro. Mark
 - Physics/Physical Science Lori
 - Biology Mary Kate
- Workshop Sessions – participants will be notified of their accepted next week
- Strands in handout; soliciting fund letters.
- Big \$\$\$ Template to Use for large companies and corporations
 - What do they get for that money; recognition in program, anything else?
- Board Meeting will be at 8:15 on Wednesday November 13th
- High School Share-A-Thons will be on FRIDAY.
- All other Shares will be on Thursday.
- Be careful what you put on Facebook, nothing political on our page!
- Ten Reasons to Attend PDI List done for District Directors

Nomination Report:

- Angela Adams reported to date there is no nomination for President-Elect.

Carol Moore announced a 10-minute break---voting afterwards. She stated we will eat during Committee Reports

Next Year's PDI:

Motion: Carol Moore made a motion from the Executive Committee regarding the 2020 Theme: *Science, Making it Real!* and the 3 strands (*Making Science Real through Digital Literacy, Making Science Real through Project/Problem Based Learning, Making Science Content Real through Engaging Strategies*) for the 2020.

Motion: Made by Angela Adams; Seconded by Mary Kate Holden to amend Stand 2 to *Making Science Real through Authentic Engagement*. This unanimously passed. The description of each strand can be found in the addendum.

CAG Conference Report:

- MaryKate Holden shared bullet points from the CAG conference last month. She shared a handout which discussed issues and gave an overview from the event. She mentioned the new definition of a STEM School as well as digital platforms. MaryKate asked if you had questions or wanted more follow-up to let her know.

Retreat Motion Made:

Motion: Carol Maidon made a motion that the NCSTA 2020 Board have a retreat January 25-26, 2020 as their first meeting; second Brad Woodard.

- Carol Maidon stated there were 11 sites in NC with overnight retreat facilities, but only 2 without all bunkbeds. Those two options were presented: Camp Dogwood (\$75 for 2 people in a room) and The Summit Center at Haw River State Park (\$89 for 2 – 20% deposit needed). The Summit Center does not close unless the state park closed. The sites were project, both served hot meals in a buffet fashion.
 - The deposit would need to me from this year's budget. Carol Moore expressed a concern that we did not know how much money we had for next year's budget at this time. However, other's noted this would help the board get off to a good start next year.
- **The motion passed.**

The consensus of the board was to go with The Summit Center.

Motion: Mary Kate moved to amend our current budget to include a line item labeled retreat for a deposit up to \$400; Second by Brian Whitson.

Manley has booked Meredith College to have the January board meeting in case of inclement weather or if the retreat facility could not be booked.

District Director Reports:

Dist. 1 Cliff Hudson - Different personnel change. Cliff has sent emails out and has reached out to members as well as STEM Northeast and Golden Leaf Foundation.

- Dist. 2 Michelle Chadwick had to leave as was unable to give report.
Dist. 3 Evelyn Baldwin - Email responses from professors at NC State, some students have sent proposals to PDI
Dist. 4 E. Caine - not present
Dist. 5 Mary Kate is developing a Twitter following; sent letter, but had few responses.
Dist. 6 Brian Whitson - Newsletter (SMORE) sent to members
Dist. 7 Molly Barlow - Created a database of teachers and principals
Dist. 8 Meredith Mitchell - absent

Membership Report:

- Ann McClung sent out email, materials to go in registration bags and wants star on name badges for 1st time attendees which Carol Maidon said she already has.

Contest for Members

- six new members to PDI get free membership

Grants Report:

- Lori Khan - Grant winners will present at Share-A-Thon

Trust Fund Report:

- Manley reminded board members to network at Science Fair and Science Olympiad events throughout the year.
- Manley mentioned the Trust Fund is for emergency situations.

Student Competitions Report:

- Manley noted a Charlotte team in Science Olympiad placed in the Top 10 nationally and four projects earned International Science Fair placement.

Nontraditional/Informal Education

- Becky Dunstonm - Shared information with principals and superintendents about NC Museum contacts.

Motel sign ups at the Marriot - 18 people have responded in the to Google Form.

Meeting adjourned at 2:05 p.m.

Respectfully submitted

by Brad Woodard