

Thursday, May 27, 2021 NCSTA Full Board Meeting  
WebEx Format

Meeting was called to order @ 6:31 p.m.

**\*\*Quorum Reached\*\***

Those in attendance were: Tomika Altman, Michelle Chadwick, Allie Dinwiddie, Mary Ellen Durham, Adrienne Evans, Gavin Fradel, MaryKate Holden, Cliff Hudson, Carrie Jones, Laura Lowder, Carol Maidon, Ann McClung, Joette Midgett, Manley Midgett, Brad Rhew, Kristana Rogers, Tom Savage, Lindsey Smith, Lisa Tolley, Sandra Weitzel, [Brian Whitson](#), Alisa Wickliff and Brad Woodard

Sandra Weitzel asks for any objections to the consent agenda for the meeting. There being none MaryKate moves to approve the consent agenda with Carol Maidon in second. Motion passes.

### **Treasurer's Report submitted by Mary Ellen Durham**

May 19,2021

The North Carolina Science Teachers Association received an income of \$6,247.69 from dues, interest, and fees during the second quarter. The Association's expenses exceeded \$11,521.98 for the same time period. With all outstanding bills paid in full, the total assets in checking and savings equaled \$148,567.44. This amount includes \$38,297.62 in checking and \$110,269.82 in savings. Detailed financial information will be provided by the Business Manager in the March financial statements and report.

Respectfully Submitted,  
Mary Ellen Durham,  
NCSTA Treasurer

### **Business Manager's Report (Joette Midgett)**

- This is the time of the year where we are spending without taking any funds in.
- Starting to get vendor fees
- Joette asked if there were any questions regarding the Profit and Loss Statement shared.
- Our hope is to end the year without hitting the savings account.
- If we have 500 attendees we need not worry about going into savings. With 200 attendees we will have to use savings
- Benton is to cost \$50,000 for PDI

### **Nominations (Alisa Wickliff.)**

- We currently have 1 nomination for each of our 8 districts, need 2-3 for districts
- Contact county Science contacts by May 30th

- Currently we have no Elementary Distinguished Service Award nominations, Ann McClung said she had someone in mind
- For the Vi Hunsucker Award we have one nomination and another on the way
- There was a discussion on strategies to increase our award nominations: Tomika suggested we reach out to previous winners to see if they know of anyone in their districts that could be nominated.
- Ken Cutler will posthumously receive the Lifetime Achievement Award as someone who has advanced science education in North Carolina. Manley has already written this up! It was mentioned that we found out recently that Ken passed away in February. He was a former board member of NCSTA serving as the Multicultural Committee Chair for several terms. Brad made mention that during his term on the board, the NCSTA board met at his work location in the RTP for two years. A moment of silence was held in Ken's memory.
- The deadline for award nominations was extended from May 30th until June 30th allowing for more time to receive nominations. This change will be highlighted on the website and flyers. No vote is required for this.

#### **Nominations for Board Positions (Submitted by Amanda Clapp)**

- The deadline for nominations for Board positions which includes the even districts this year, Secretary, and President-Elect are due by August 1st.
- Amanda Clapp was not present but shared the above information.

#### **Communications**

- Allie Dinwiddie shared that she needs all contributions for the Reflector publication by June 11th, she has sent previous emails, to have it published by the end of June.
- She is looking for news stories, exemplary science lessons, how grant winners used what they received. Also included will be current event topics, upcoming PDI in google form or email format. Next publications will be in late September and a December issue.
- It would be great if former grant winners would submit information about their grant to the Reflector publication. Brad Rhew and Joette Midgett have that information.
- 2 districts are planning Summer or Autumn Drive-In workshops, that information can be submitted.

#### **PDI Report (Carol Maidon, Joette & Manley Midgett)**

- Every board member should have gotten email communication from Joette/Manley or Carol about PDI duties either before or during PDI
- Board members are expected to participate in duties at PDI from the Registration Desk slots to NCSTA booth participation
- The draft schedule was shared with possibilities of it being subject to change. The schedule features a 2 hour lunch break which includes time for both Elementary and Middle/High teachers to view the Exhibit Hall and have time to eat, since the 2019 PDI there are new eating venues within walking distance. The Opening General Session would be 10:30-12 (Noon) along with the Keynote on Friday. The Exhibit Hall time

during lunch will have a curriculum focus for both groups (Elem. and Middle/High)  
Vendors had mentioned that during lunch was a down time in attendee traffic.

- The popular Spin-A-Wheel will feature 2-3 slots on both days featuring prizes from the Vendors.
- We are at the 6 month out mark to request our Astronaut-Christina Koch to present, the deadline is July 8th for us to hear back from her; request has been submitted and confirmation has been sent back. If we do not get Mrs. Koch, we have the names of retired folks and we do not have to go through the same application procedures.
- Our other keynote speaker, Kizzy Corbitt is starting a new job in June at Harvard, Brain and Carol have sent information to her. She will present on Thursday with the astronaut presenting on Friday. Kizzy will help with the presentation of Ken Cutler's award. This award will be presented to Ken;s wife. Burroughs-Wellcome is also going to honor Ken in some way during the PDI.
- The Burroughs-Wellcome grant has been turned in by Manley Midgett.
- Cliff Hudson is the lead on conference bags to furnish the booth and a session including NASA artifacts

### **Switch from Printed Programs to Digital Programs at PDI (Executive Board)**

Motion----***The Executive Committee moves that in order to save the approximately \$2,500 that it could cost to print a program for PDI this year that we instead use the SCED app and a digital downloadable/printable version.***

Discussion: CEU credits will be downloadable. Any page of the digital program can be printed. It will be in pdf format. Most conferences have moved away from the printed program. Manley mentioned we have been discussing this since 2006. Kristana Rogers mentions it is environmentally friendly. Brain stated that you could easily with the app or the downloadable format get your "Schedule for the Day." This would be the year to move to this format after a year of virtual teaching and learning.

**This motion not needing a second passed unanimously.**

### **Presenter/Vendor Updates**

- Total of 9 vendors with 11 booths currently. Compared to 2019 we had 15 vendors and 18 booths. The breakdown is 3 Commercial vendors and 8 Nonprofit vendors. To get more vendors the 2019 list will be reviewed and emails, phone calls and contacts will be going out soon.
- Currently we have 41 applications for presenters. At this point in 2019 we had 28 so this is a positive. Deadline is June 30th
- Registrations-we have a handful thus far. Most do not know that Registration is open.
- Share-A-Thons: We will have 3 of these.
- We will need "Sessions In A Box" for those sessions that have no shows.

### **Share Fair (District Directors and Committee Chairs)**

- Manley mentioned that the Trust Fund needs contributions by the board and thanked those who have contributed recently. In order to give there is a mailing address as well

as an area on the website for donations (If you go to the Home Page on the website at the bottom of the page; credit card accepted). Also, when you register for the conference, you can donate. Please consider supporting our organization financially through this fund.

- Lisa Tolley has 8 exhibitors (Non-Profit) from Environmental Education in mind. She has emailed 200 groups about attendance at PDI, some are probably waiting on travel approval. Ralston James is working on Environmental Commercial vendors, his goal is 5.
- Lindsey Smith shared information regarding the 4H Teachers “Farm Tour” as well as Farm Day with a TBD location where attendees can learn about agriculture through FFA. She also shared information about Kayaking trips to assess water quality along the French Broad River in Asheville
- “Pod” meetings have been held by Kristana Rogers with an initial meeting where Carol Maidon and Mary Ellen Durham hosted
- September Meeting will not be held face-to-face as originally thought due to finances. This meeting needs to be moved back to Thursday, September 23rd. The next meeting after that will be on November 3rd at PDI in Winston-Salem and for the first time since the retreat will be face-to-face!! For those who can come early on Wednesday, the 3rd we can stuff PDI bags at that time rather than after the board meeting. There will be slots for volunteers. Brad Rhew since he teaches close by offered to help stuff bags.
- Carol Maidon will talk to Joette and Manley about recognizing former Conference Coordinator, Kay Swafford at PDI
- Carol Maidon reminded us that we are the host of the PDI so we need to all chip in as we always do.

***Motion to Adjourn at 7:46 pm by Mary Ellen Durham with MaryKate in second.***

Respectfully submitted by Brad Woodard, NCSTA Secretary