

## NCSTA Board of Directors Meeting Minutes

Date: March 12, 2024

Format: Zoom

Meeting called to order by President Tom Savage at 6:30 p.m..

**Members Present:** Carol Maidon, Tom Savage, Cliff Hudson, Manley Midgett, Lottie Peppers, Adrienne Evans, Carie Fugle, Brad Rhew, Joette Midgett, Sandra Weitzel, Jennifer Stalls, Lindsey Smith and Carie Jones

### **Quorum Reached**

Carol Maidon made note of Consent Agenda vote which includes the approval of today's agenda and the approval of the minutes from the January meeting

Approval of Agenda Motion, made by Adrienne Evans and seconded by Lindsey Smith, motion carried (This motion included the Approval of this agenda and the previous meeting's minutes).

### **Treasurer's Report (Carol Maidon)**

The report was sent out by Carol, she asked if there were any questions.

As of March 11, 2024 Income was \$2,886.58 with expenses being \$6,566.55 leading to a total income of \$-3,679.97 (please note typical net income for this time of year when not yet collecting dues, PDI registration and vendor fees) Assets are \$60,145.34 in 2 checking accounts and \$74,871.22 in 3 savings accounts. Detailed financial information was provided in an email from Joette in financial statements previously sent out.

Submitted by Carol Maidon

### **PDI Updates/Beginning Teacher's Workshop (Manley/Joette/Cliff)**

PDI Committee met last week.

Job lists for PDI were updated in the NCSTA folder, there are a few gaps, it was a productive meeting

Need Elementary Share-A-Thon leader, Laura Lowder did this last year

Brian Whitson will oversee Publicity, we need a Committee Chair to lead stuffing of the PDI bags for attendees, and needs for Prize Chair

Geology Keynote has fallen through, National Geographic is a possibility but we had one a few years back; suggested speaker for Biology a possibility

Contingency Plan—Friday having a Keynote Diversity/Equity included in grant from Burroughs-Wellcome, Food after this on Friday, our food minimum would help with this

**\*\*Need to find out soon about speakers so we can advertise**

PDI committee moving forward without a workshop format similar to the one last year

Kelly Ficklen mentioned that she has an Astronaut friend, Leland Melvin that she could reach out to. Brad Rhew gave feedback that those attendees last year were excited about what they took away from the Friday workshop but missed sessions during that day; could we offer ½ day of sessions and ½ day workshop split. Could there be heavy emphasis on Friday regarding the

New Science Standards for the state. Carie F. suggested a double-blocked session which would be intense on the standards for new teachers. She further mentioned that we could have 15 minutes in those sessions with experienced teachers that could demonstrate and give best practices, 4-5 people could share. We need to support our BT's in this process since standards are changing for the first time in 15 years. Manley states that some of these sessions could be 1 hour and 50 minutes or two hours to allow for this built in time with 4-5 people sharing, there could be 10 minute transitions between both sessions.

Lottie Peppers, Carie F. and Adrienne said they would take the lead on this as well as Jill Francis and Kristen Kane; good descriptions for this will be used in the Sched App.

Carie F. also mentioned if would we be able to have a short meet & greet with our districts so there could be networking taking place amongst attendees from their own districts with their District Director, this could be done during some of the Exhibit Hall times, given our long lunch hour.

Request for Presenter Proposals, submit requests, there will be an email sent out before school ends. Keep in mind matching your requests to the 3 strands.

Board Recognitions—1) Carie F. was Teacher of The Year for Cabarrus County, this is well deserved 2) Carie Jones was voted the NSTA Middle School Regional Director, congratulations to her

### **Contract Renewals**

Joette 2 Year Renewal Contract; at this point Joette and Manley left the meeting, Adrienne will send a text message to let them back in online.

It is time for renewal of Joette's contract with Manley as Conference Coordinator, there is no conflict of interest with Manley staying on the board

What does the Business Manager's job entail?

- Financials for the organization
- IRS filings
- Registration for PDI, etc.
- Multiple Checking and Saving Accounts
- Contacts from School Systems

What is the Conference Coordinator's job description?

- Reserving Venue for PDI
- Coordinate with Vendors
- Communication with Benton and Logistics there

Contract is \$50,000 to be split in half, this salary has not been raised in the last 8-9 years.

Both Joette and Manley go above and beyond to this organization because of their love for Science in the state of North Carolina. Other folks would not give that level of commitment to an organization.

**Motion from the Executive Board is to renew the contract for Joette as Business Manager for two years, this motion does not require a second being that it is coming from a committee. Tom Savage calls for the vote and it passes unanimously.**

### **Joette's Webmaster Contract**

**This motion to approve the \$4,000 contract for two years came from Executive Committee with no need for a second. Motion is to renew the Webmaster Contract with Joette Midgett for two years to manage our NCSTA website at a valued amount of \$4,000. This motion passes unanimously.**

Contract includes a 90 day clause to give notice, this has always been the case.

Adrienne Evans texts Joette and Manley to come back in to the Zoom meeting.

PDI Motions were tabled at this time.

### **Budget Revisions (Carol Maidon)**

Carol sent this out through email earlier this week.

Reasons for these revisions:

- Change of venue equals an increase for the food line item
- There is a decrease in the travel budgeted to Greensboro since we are returning to Winston-Salem

This budget is very similar with a few minor differences.

The Executive Committee brings the motion after input from the Finance Committee.

Motion was made to accept those revisions to the budget reflecting the Benton Convention Center adjustments, motion carries.

### **Operations Report (Joette Midgett)**

At this time not alot going on with PDI due to it being in November.

We have four booths reserved thus far

There is a vendor that has come forward to host a lunch

Letters are being sent shortly to Exhibitors indicating the change back to Winston-Salem for the location of PDI

It is a time of the year where we are spending more than we are taking in as far as income

Next meeting—much more information

### **Conf. Coordinator Planning (Manley)**

Key is to get people to come to PDI. That can be done through going to Science Fairs, Workshops and Student Competitions, mention the PDI while you are there. If each board member can get 4-5 to attend, that's 150 new members and attendees at PDI.

#### Field Trip to Pilot Mountain at PDI

This is an opportunity on the night before PDI begins for those wishing to attend, minimal cost, limited space for this trip up to Pilot Mountain (food and drink is included in the cost of the evening). Sean Higgins is the contact person for this field trip.

NCSTA new logo to consider, deadline for this would be in the next week or so

Discussion: Getting permanent nametags/badges; logo to go on the nametags and order after it's done. Goal is to have these nametags when we are at other events and conferences  
We can stick with the paper version until new logo.

What shape will these be, board will need to vote after Executive Board consideration.

Any new logo must come before the board. Possible formation of a 2-3 committee member to look into this, we need to fast track this and not wait until the next meeting.

Graphic artist already looking into this

#### **District Director Reports**

From District 1 Jennifer Stalls reports the Elementary Science Olympiad is this weekend and there are 19 teams from this district, biggest ever. Chemistry Olympiad being held, lots of competitions

From District 5, Brad Rhew reports a Regional Science Fair recently

From District 7, Lindsey Smith reports many competitions this spring and Burke County is hosting an upcoming Envirothon and mentions the NC Science Festival where ALL 5th graders in the county get to come for a Science Field Day

From District 8, Jill Francis reports a big event on June 14th at NCCAT in Cullowhee. Tom will be there

#### **The Reflector (Mary Ellen Durham, Tom speaking for her)**

Next two weeks if you can get submissions for April 19th deadline, thanks for those submissions already

There will be a Summer Edition of the Reflector

This issue will preview our PDI

#### **Committee Reports**

Membership/Goals (Sandra W.)

Brad Rhew, Carie F. will attend the Middle School Conference end of March (2 day event)

They will promote NCSTA, handouts and information will be there, the Spin-A-Wheel will be brought

Carie Fugel will update flyers

HR Department Job Fair 2 weeks ago, plug PDI (Carie attended the fair in her county)

Discount for PDI those that joined? 10% off price of registration if form is turned in at PDI, just some ideas

Possible Prizes—2 Carolina Biological gift cards, 2 admissions to PDI

**Motion: Give \$5 discount on membership at Middle School Conference and 2 \$50 gift cards for PDI registration**

Above motion came from Membership Committee, no second required, vote taken and motion carries

Again, participants' lists will be given out as was done last year. Our outreach should be to spend money to make money.

Awards (Jennifer Stalls)

Thanks to those who have nominated people from their districts and who have submitted letters of recommendation

Trust Fund (Manley Midgett) \$100,000 at present

Legislative (Kristen Kane)

Spoke of the New State Superintendent of Public Instruction race, the woman that beat the incumbent doesn't believe in public education

Mark Robinson, candidate for Governor doesn't believe Science and Social Studies needs to be taught in elementary school

NCSELA (Brad Rhew) reports about their recent February conference, their fellows will have a lunch during PDI

Reminder of Wednesday night, there will be no Pre-Registration on site for that night this year, so our board meeting can start earlier, possibly 6 or 6:30 p.m..

Next Meeting August or September, possibly early August, September too late

$\frac{3}{4}$  of the state doesn't go back to school until the 12th or 15th of August

Suggestions to whether Monday or Tuesday works better?

Date set for Tuesday, August 13th at 6:30 p.m.

There will be no May, June or July board meeting

Selection Committee for Presenter Proposals will be in July

Votes Upcoming....

1 topic of New Logo which would require a vote

If we have deliberate discussion we could meet online

Waiting on finalizing Keynote speaker

Motion to adjourn by Manley Midgett and Brad Rhew

Meeting was adjourned at 7:50 p.m.

Respectfully submitted by Brad Woodard, NCSTA Secretary